



Your journey to Gatwick

New Joiners Introduction to Surface Access

July 2026

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LONDON GATWICK

Introductions



Our Surface Access Vision

To provide safe and sustainable access for all airport users, without compromising quality or choice, and to provide for growth while supporting the needs of our local communities, economy and environment.



Why does your commute to Gatwick matter?



Our Decade of Change sets sustainability targets for 2030:

- **48%** of staff to commute to work by active travel, shared travel or public transport (34.7% currently)
- **10%** of employees living within 5 miles / 8km of the airport to commute by active travel (5% currently)

These targets become legally binding with NRP and increase to 55% and 15%.

Our Surface Access Team work hard to provide access to great public transport discounts and schemes such as the staff car share scheme!

Meet The Team



Hannah Godfrey, Senior Surface Access Manager

- Strategic Leadership & Team Management, Key Stakeholder & Commercial Relationships



Loukas Ioannou, Surface Access Manager

- Passenger & Staff Initiatives Conceptualisation, Delivery, Monitoring & Evaluation, Data-Driven Mode Shift Strategy & Reporting



Sophia Doret, Staff Access Manager

- Staff commuting initiatives delivery, promotion and engagement, Stakeholder Relationship Management with Airport Employers and Partners



Vacancy, Surface Access Operations Manager

- Day-to-Day SA Operational Management, Commercial Contracts Management (Taxi & Car Rental)

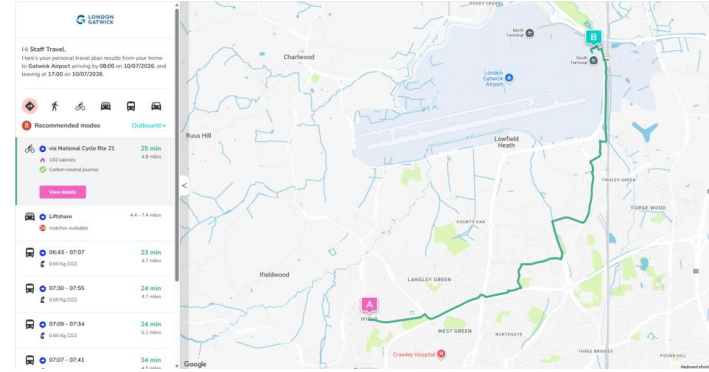
Activity: Download your Personal Travel Plan (PTP)

What is a Personal Travel Plan?

Your Personal Travel Plan is tailored specifically to you and highlights all viable travel options for your journey to and from Gatwick Airport.

What options could I see?

- Car share
- Active travel (walking, cycling, wheeling)
- Public transport (train, bus, coach)



Scan here for your PTP



Save with Smarter Travel



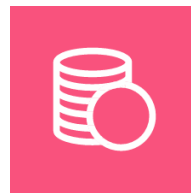
Save 25%* on train tickets with the Gatwick Staff Rail Discount



Join GAL's Cycle to Work Scheme through **Halfords**



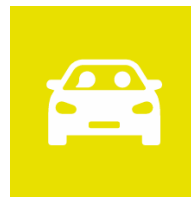
Save 38%* on local buses with the **Metrobus** Gatwick Travelcard



Earn for travelling sustainably to work with **CommuteBoost**



Save 33%* on coach travel with the **National Express** Airport Coach Card



Join **Mobilityways** – meet your car share match



Rail Travel

Quick Quiz

Q: How many stations can you get to direct from Gatwick Airport Station?

A: 120+ stations

Q: Which train operating companies provide direct services from Gatwick Station?

A: Southern, Thameslink, GWR, Gatwick Express

Q: Which London Stations can you reach direct from Gatwick Station?

A: Victoria, London Bridge, Blackfriars, City Thameslink, Farringdon, St. Pancras – you can also get direct to Reading and Guildford using GWR services



Gatwick Staff Rail Discount

Get up to 25% off your Train to Work

How to access your Gatwick Staff Rail discount?

1. Get your PIN

Visit the ID Centre (Mon–Fri, 08:30–16:30) or email Joseph Shorter. Once your employment is verified, you'll receive your unique PIN (this may take a few days)

2. Buy discounted tickets

Use your PIN to log in to the airport employee rail microsite and purchase discounted single, return, flexi-season, weekly, monthly, or annual tickets.

Your journey must either start or end at Gatwick Airport.

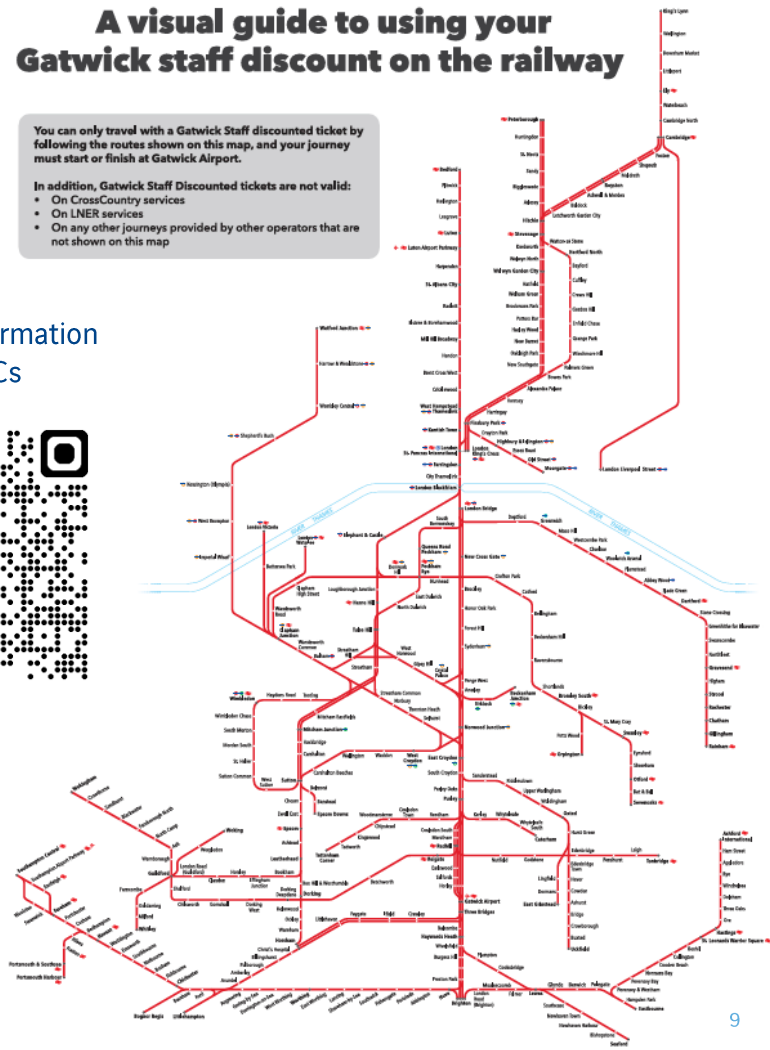
3. Remember: Travel with your ID

A visual guide to using your Gatwick staff discount on the railway

You can only travel with a Gatwick Staff discounted ticket by following the routes shown on this map, and your journey must start or finish at Gatwick Airport.

- In addition, Gatwick Staff Discounted tickets are not valid:
- On CrossCountry services
 - On LNER services
 - On any other journeys provided by other operators that are not shown on this map

For more information and T&Cs





Local Metrobus

Get up to 38% off your Bus to Work

Where do Metrobus serve?

- 12 local bus routes serve Gatwick, with 8 running 24/7.
- Commute in directly from Crawley, Horley, Horsham, Haywards Heath, East Grinstead, Brighton and Eastbourne!

How to get your Metrobus Discount Card

- You can purchase 1 week and 4 week Gatwick Travelcard products via the Metrobus mobile app.
- Complete a quick in-app verification before travelling. This takes only a few minutes and is usually approved within 2 hours. Once verified, you can buy and activate tickets immediately for 12 months.
- Travel on one of the 25+ Metrobus routes that serves Crawley or Gatwick!

For more information
and T&Cs

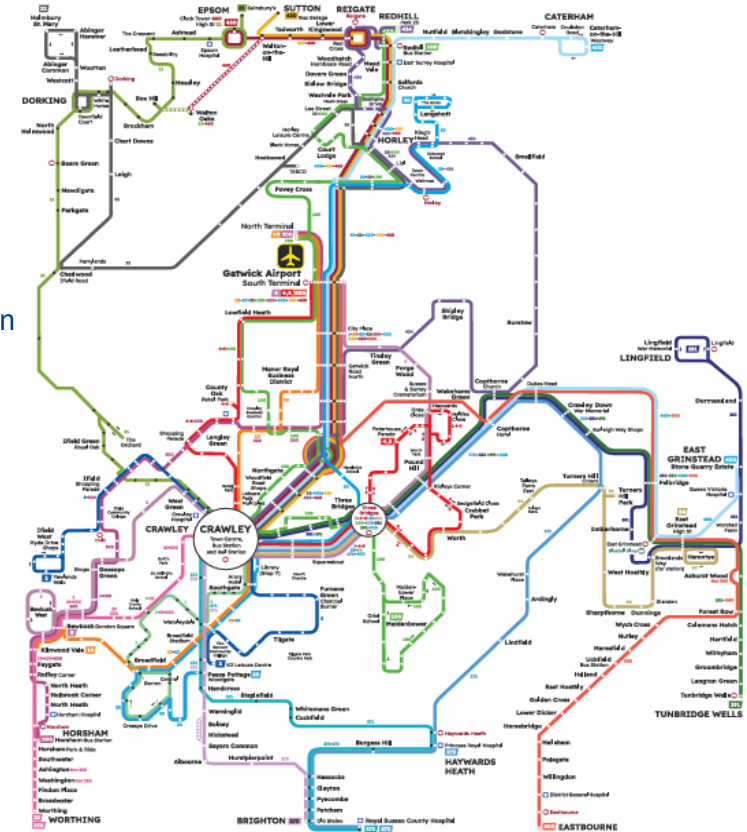


Gatwick Travelcard Area May 2026

METROBUS

The Gatwick Travelcard is valid for unlimited travel on the following Metrobus routes:

1, 2, 3, 4, 5, 10, 20, 21, 22, 23, 25X, 84, 100, 200, 271, 272, 273, 281, 291, 398, 400, 420, 424, 460, 500, 603, 610, 692 and 693.





Local Metrobus

Get your 4workSAVER

What is the 4workSAVER

The 4workSAVER provides 4 weeks of **free travel** on all Metrobus services.

This gives employees the perfect chance to trial taking the bus to work for free before their first Gatwick paycheck.

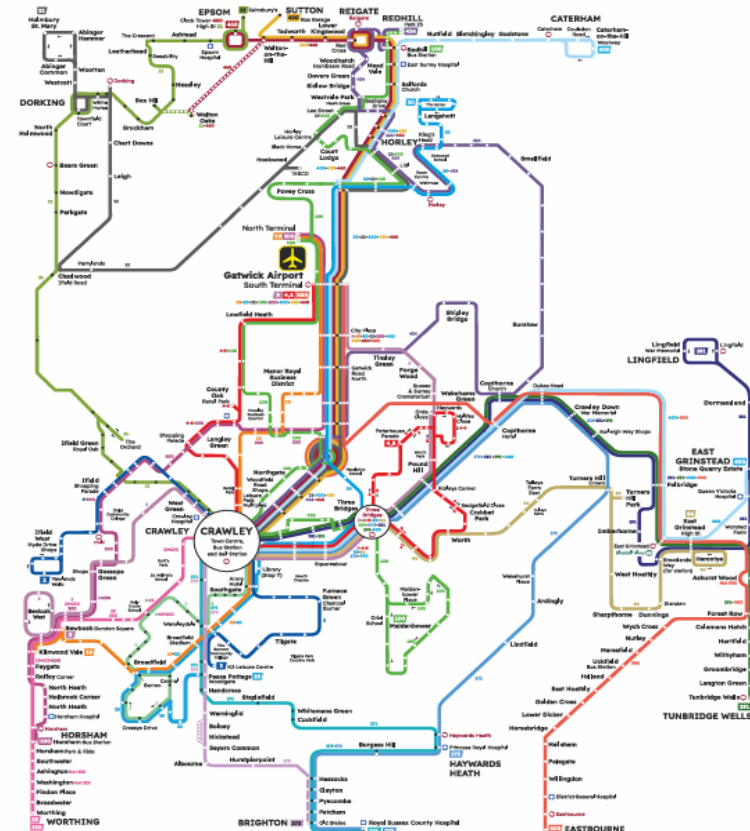
How does it work and how do I apply?

Successful applicants receive a personalised key smartcard pre-loaded with a 4-week Metrovoyager ticket, offering unlimited travel on all Metrobus and Brighton & Hove Bus services (excluding City Sightseeing).

For details contact: 4work@buses.co.uk.

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Coach Travel

Buy a £5 Travel Discount Card to get 33% off all National Express fares

Coach operators and destinations

National Express, the airline and Flixbus operate from Gatwick. Staff can reach commuter towns including London, Brighton, Oxford, Bristol and more.

National Express Coach Card

1. Buy a £5 Travel Discount Card to get 33% off all National Express fares.
2. Collect it from National Express outlets in either terminal (bring airport ID or proof of employment).
3. Multi-rider tickets available, e.g. £95/month for unlimited return travel between Brighton ↔ Gatwick.

Other coach operators may offer low-cost fares, but no exclusive GAL discounts.





Active Travel

What is Active Travel?

Active travel is the most sustainable and healthiest way to travel and includes walking, cycling and wheeling. Over short journeys, deciding to commute by active travel can even be quicker than taking the car.

National Cycle Route 21 & Walking routes

National Cycle Route 21 runs from Redhill to Crawley, passing directly through Gatwick Airport. There are also plenty of walking routes around the campus if you fancy a lunchtime walk.

Cycle facilities

All the refreshed parking facilities (shown on map) have CCTV coverage and lighting to improve security.

The Jubilee House and ST Tunnel cycle parking areas are exclusively for the use of airport staff. Access is via your airport ID pass.

Cycle parking map – July 2026





Active Travel Map

Cycle to Work Scheme

What is the Cycle to Work Scheme?

GAL staff are eligible for the Cycle to Work Scheme after 6 months of employment, offering tax-free bikes, e-bikes and cycling equipment through a 12-month salary-sacrifice arrangement.

How do I sign up?

Find full details on MyReward → Explore your benefits → Shop for benefits.

My Reward login





Car Sharing Scheme

Share your car journey to work

What is the Staff Car Share Scheme?

Gatwick staff can sign up to the car share scheme via Mobilityways, connect with colleagues on similar routes & save money on your daily commute.

How do I sign up to car share?

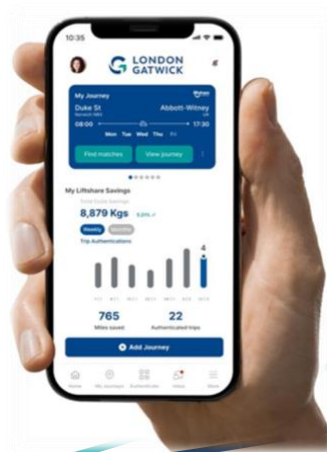
1. Download the Mobilityways app and register using your work email.
2. Add your journey as a driver, passenger or both
3. Find your matches and agree to share
4. Validate your journey for priority car share parking!

Priority car share bays

Car sharers should continue to park in their allocated staff car park. Priority bays are found in Car Park B, Long-Stay South Zone B, H, W or L. To use these, you must have authenticated your journey in app and display your car-share permit.

A new,
cost-saving and
sustainable way
to commute - in
partnership with
Mobilityways.

Visit Airspace to download
the Mobilityways app





Electric Vehicles

Lease your EV through work

Tusker Car Benefit Scheme

Lease a new or pre-loved EV through our GAL HR salary sacrifice scheme. For questions regarding the scheme reach out to the MyReward team through the platform.

GRIDSERVE

Gatwick is the first international airport with a dedicated EV charging forecourt. Located beside Long Stay South Car Park. Offering 30 chargers 24/7. GAL employees can now benefit from a 15% on GRIDSERVE EV charging.



LONDON GATWICK | GRIDSERVE



Power up for less at the GRIDSERVE Gatwick Electric Forecourt®

As a Gatwick Airport employee, you can enjoy an exclusive 15% discount on EV charging at the GRIDSERVE Gatwick Electric Forecourt for a limited time, thanks to GRIDSERVE's partnership with Gatwick Airport.*

It's the perfect opportunity to enjoy simpler, more affordable electric driving while taking advantage of exclusive savings available to all Gatwick employees.

To take advantage of this offer, click the link below and download the app: <https://urlgenius.gridserveapp>

*T&Cs apply

<https://www.gridserve.com/legal-area/london-gatwick-airport-employees-discount/>

My Reward login





Car Parking

Driving to work

New starter car park allocations

All new starters will be allocated staff parking in Zone B of the Long Stay South car park.

Access is via the main Long Stay ANPR barrier; once inside, follow signs to Zone B.

Forecourt access for commuting

Staff are able to apply to use the Passenger Forecourt drop off zone for work only.

Free access must not be used to drop off friends or family for passenger travel, abuse of access will be monitored and reported.

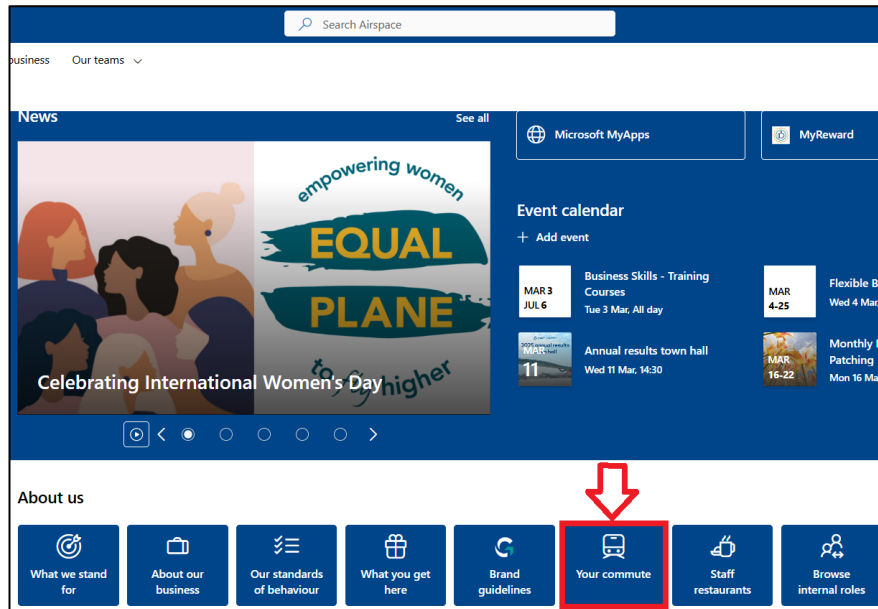
For access, contact StaffForecourtAccess@gatwickairport.com



Information available on the Staff Travel Guide, Airspace & Community App



Airport Essentials Page:
[Staff Travel Guide](#)



Airspace Link:
[Your Commute](#)



Airport Community
App

Commute Boost

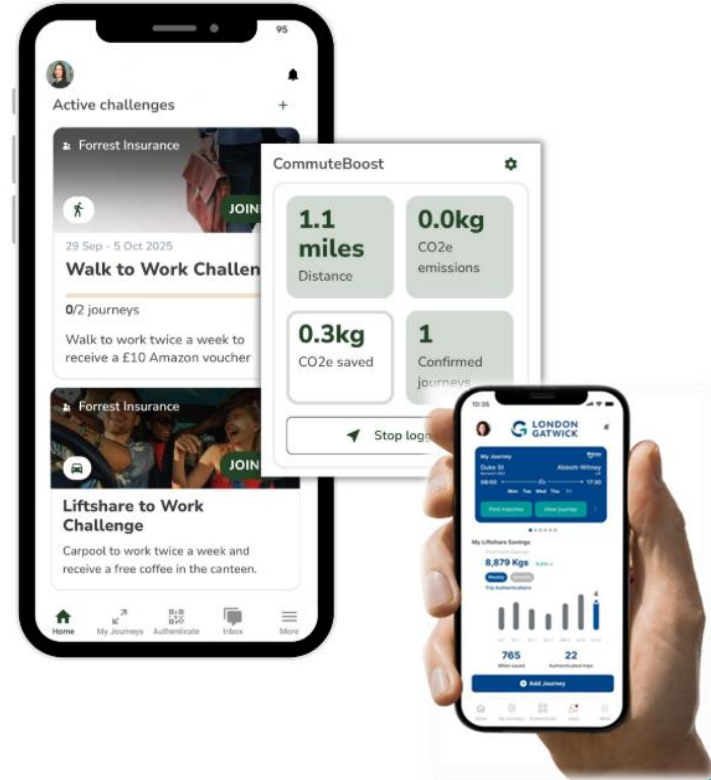
Whether you **walk, wheel, take the train, catch the bus, or car share**, you can now track your journeys and be in with a chance to earn and win prizes!

Get Started in 3 Simple Steps

1. Download the Mobilityways app
2. Register using your email
3. Join a challenge and earn!

How to join a challenge

We run periodic sustainable commuter challenges, open to all airport staff. Check the Mobilityways app to see what challenge is currently active.



You can contact the team with any questions or feedback:



For public transport, active travel and car share and any other staff travel queries: Staff.travel@gatwickairport.com



For staff parking queries: Staffparking@gatwickairport.com



For staff forecourt access:
StaffForecourtAccess@gatwickairport.com

Questions

